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VirtualFileCabinets™ PDF-Version
Virtual File Cabinets for all your Organizational Needs!
A Full-Featured, Fully Secured, Database-Driven, Administrative
Part of an Integrated Family of ShopFloorManager™ EventAware™ Modules
Supports Windows 8™, Windows 7™ & Windows™ XP including Support for Terminal Server 2003/2005/2008

VirtualFileCabinets™ is database driven module designed to help you and your Company to Logically and Securely Organize and Store all of your Documents, Notes & Files for all of your Projects, Tasks.

The Historical Solution has always been to use the trusted "File Cabinet" paradigm to Manage and Organize a Company's Documents, Notes, Files, etc.

VirtualFileCabinets™ is the 21st Century Electronic("Virtual File Cabinets") paradigm of the File Cabinet, but with numerous advantages some including Security, Document Control, User Access Control, etc.

VirtualFileCabinets™ an Integrated ShopFloorManager Module

Standard

VirtualFileCabinets™ Basics	**VirtualFileCabinets™ Basics Include:** • EventAware™ Technologies(Real-Time File Cabinet Updates on All Workstations) • Create any number of File Cabinets • Create any number of Draws, Folders, Sub-Folders within a File Cabinet • Establish Security on any File Cabinet, Draw, Folder or Sub-Folder • Drag, Drop & Move File Cabinets, Draws, Folders & Sub-Folders • Icons indicate if File Cabinets, Draws, Folder & Sub-Folders are occupied • Turn-On/Off File Cabinets views as needed • Drag & Drop Documents & Files directly from with-in or external to ShopFloorManager™ • Automatic Import & Naming of all your External Documents & Files • Manual Importing & Naming of all your External Documents & Files
VirtualFileCabinets™ Management	**VirtualFileCabinets™ Manage File Cabinet View:** • Create Complete Company-Wide Hierarchal Structure • Name-Rename File Cabinets • Set Security for File Cabinet, Draw, Folder & Sub-Folder • View Allowed Users & User Groups for any File Cabinet, Draw, Folder & Sub-Folder • Set External Folder location for Automatic Importing • Drag, Drop & Move the File Cabinet Structure(s)
VirtualFileCabinets™ Organization	**VirtualFileCabinets™ Organization Details:** • Organize your File Cabinets By Customer • Organize your File Cabinets By Users • Organize your File Cabinets By Tasks • Organize your File Cabinets By Projects **Note:** Within a File Cabinet you have You can create Draws, Folders & Sub-Folders to further Organize the particular "Category" of File Cabinets you Create.
VirtualFileCabinets™ Security	**VirtualFileCabinets™ Security Includes:** • View/Change File Cabinet Properties • Explode View to any Level • Restrict Access by User • Restrict Access by User Group • View User Groups that have Access • Create Import Path for Automatic Import of Documents, Files & Packets(Option) • Change Name of File Cabinet **Note: VirtualFileCabinets™** save the present Exploded View for the next time you return. You don't have to recreate the present View.

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