CADCAM INTEGRATION

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SuiteApproval™ Module
An ISO9000 Document Control Management Module
For Creating Multiple Levels of Approval for Controlling Release of all your Documents
Part of an Integrated Family of SuiteFactory™ EventAware™ Modules
For Windows 7™, Windows™ XP including Terminal Server 2003/2005/2008 Support

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SuiteApproval™ Module supports Creating and Establishing Multi-Level ISO9000 Approval Criteria for Controlling Approval and Release of all of your Files, Documents & Packets into Production.

This includes: Establishing Birth and Death Dates; Multi-Level Sign-Off and Approval States, Controlled Check-Out/Check-In of All Files/Documents/Packets using SuiteFactory™ or a Third-Part Application; Automatic Archiving and Complete Histories of Active, Deleted and or old Files/Documents/Packets

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SuiteApproval™ an Integrated Digital SuiteFactory™ Module
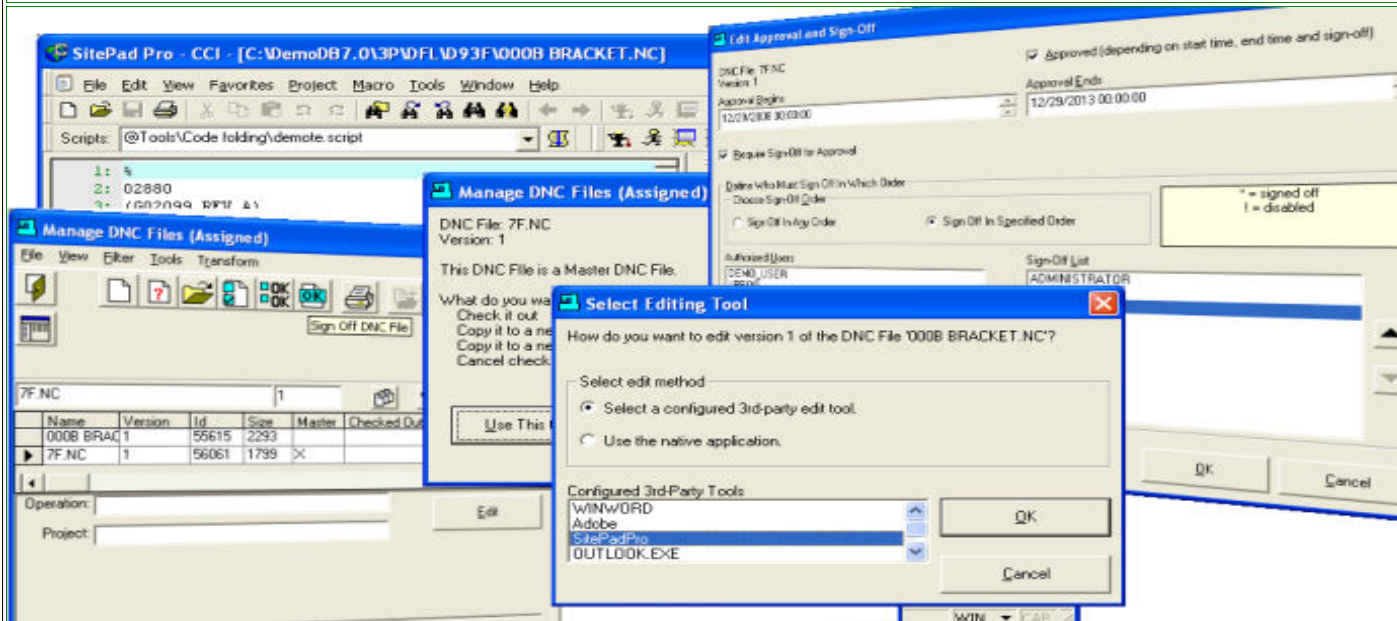
Standard:

SuiteApproval™ Basics	**SuiteApproval™ Basics Include:** • EventAware™ (Next Stage Approval Real-Time User Notification) • Create any number Sign-Off States • Assign any number of User Groups to each Sign-Off State • Create any number of Flow Charts • Assign any number of Sign-Off States to a Flow Chart • Configure each Sign-Off State in a Flow Chart by selecting & ordering Approvers • Assign a Flow Chart to a N/C File, Document or Packet with Final Settings • Create On-The-Fly Flow Chart/Sign-Off States for one-offs • Select & Assign Flow Charts from List or existing instanced Flow Charts • Real-Time Approval & Sign-Off Reminders

Sign-Off States	**SuiteApproval™ Create Sign-Off States:**
	
	• **Sign-Off States**
	
	  ○ You can create as many Individual Sign-Off States as Required
	  ○ You assign to each Sign-Off State one or more User Group(s)
	
	Note: Sign-Off States can have one or more of it's Users or User Groups play the Role(s) of "Document" Approvers.
	
	Examples of Sign-Off States: Development (3 Sign-Off Users), Tryout(3 Sign-Off User Groups), Pre-Production(2 Sign-Off Users and 2 Sign-Off User Groups), etc.

Sign-Off Flow Charts	**SuiteApproval™ Create Sign-Off Flow Charts:**
	
	• **Sign-Off Flow Charts**
	
	  ○ You can create as many Individual Flow Charts as Required
	  ○ You can assign as many Individual Sign-Off States as Required for each Flow Chart
	  ○ You can configure each Sign-Off State by selecting Approver(s)
	  ○ You can have the Approvers in a set order or random
	
	Note: At this stage you have created the Flow Charts which are the Entities that get assigned to N/C Files, Documents or Packets. Before a N/C File, Document or Packet is Approved for Production each Sign-Off State needs individual Approval.

Assigning Flow Charts	**SuiteApproval™ Assigning Flow Charts:** • Select a N/C File, Document or Packet • Select a Flow Chart from: Controlled Documents, N/C Files, Packets or Flow Charts • Select a Specific Flow Chart from one of the Lists • Optionally create & assign On-The-Fly Flow Charts for one-offs **Note: At this stage you have Assigned a Flow Chart to a N/C File, Document or Packet.** **Before this N/C File, Document or Packet can be Approved each Sign-Off State needs to be individually**

	Approved.
Automatic Reminder	**SuiteApproval™ Reminds User(s) of Files Waiting for Approval:** • Users notified when N/C Files need Approval • Users notified when Documents need Approval • Users notified when Packets need Approval **Note:** SuiteApproval™ allows a particular User or any User in a User Group to Sign-Off & Approve Files waiting for approval for that User Group/Sign-Off State. It only reminds them when it's their turn to Sign-Off these Files, Documents and or Packets.
How it Works	**SuiteApproval™ How it Works** In essence using the SuiteApproval methodology requires that a "File" traverses a list of Sign-Off States which individually need to be approved before that "File" is fully Approved for "Production". As the UnApproved "File" traverses the Sign-Off States a User can only access the "File" associated with a particular Sign-Off State if it is in a Pending Approval State. Once it has been approved for that Sign-Off State a User can no longer access that "File" in that Sign-Off State. By placing Users in the Appropriate User Group/Sign-Off State Combinations you have full control over who can access Unapproved "Files".
Options & Upgrades:	
SuiteApproval™ **As An** **Option To:**	**SuiteApproval's™ Parent Applications** • SuiteFactory™ • SuiteShop™ • SuiteDNC™ • SuiteDocs™
For more information call, Fax, email or visit our SuiteFactory Web site: **CAD/CAM Integration, Inc.** **76 Winn Street Woburn, MA 01801** **Tel: 781-933-9500 Fax: 781-933-9238** **Email:sales@suitefactory.com** **SuiteFactory Web:www.suitefactory.com**	